



Kids First!

**CLARKSTON FOOTBALL ASSOCIATION
2019 HEAD COACH APPLICATION**

➤➤ *Application for Head Coach Position Only!* ⚡⚡

The Clarkston Football Association (CFA) is committed to creating and upholding traditions of excellence in youth football, cheerleading and Pom-Pom by building and maintaining a safe, supportive and positive environment in which our youth participants may grow, develop, and prosper. The CFA recognizes the value and importance of adult participants and conducts background checks on all adult volunteers that will have regular direct contact with our youth participants. At a minimum, the volunteers in the following positions are required to have a background check: Executive Board members, head coaches and assistant coaches, head directors and assistant directors, volunteer chairperson, spirit wear chairperson, GM practice facilities, football equipment chairperson. The CFA Executive Board, in their sole discretion, may require a background check for other volunteer positions.

INSTRUCTIONS:

- Please complete the Background History form and Head Coach Supplemental Information form.
- *Attach a copy of your driver's license or State issued ID card.*
- Mail completed forms to CFA. We recommend you do not email the completed forms as email is not a secure form of communication.

The CFA background check/investigation will be performed by the CFA President or their designee and outside agencies, organizations, companies, persons engaged by CFA to provide background information.

Background Appeal Process

In the event an Adult Participant Applicant is notified they did not pass the background check/investigation due to a finding in their criminal history search, they may request an appeal hearing according to the following:

- The applicant must notify the CFA President, in writing, of their request to appeal.
- The CFA President shall convene a special meeting of the CFA Executive Board to hear the appeal.
- At the appeals hearing the applicant may provide details related to the incident, what has occurred since, supporting documentation, witnesses and any other information the applicant desires to be considered.
- The CFA Executive Board, in closed session, will vote; the only option will be "Allow to Volunteer – Yes or No". The CFA President will only vote to break a tie. The applicant will be notified of the decision.
- The decision of the CFA Executive Board is final. There will be no further appeals.

Privacy

The privacy of the information obtained by CFA through our Adult Participant Application and the background check/investigation will be respected and not distributed or posted in public forums. Information gathered by CFA will only be used to determine an applicant's eligibility to be a CFA volunteer. The background information will only be provided to the CFA President and/or their designee, CFA legal counsel, and to agencies/organizations/companies/persons engaged by CFA to provide background information, unless otherwise required by law. If a denied applicant requests an appeal hearing as provided above, information will also be provided to the CFA Executive Board.

Send completed application to: Clarkston Football Association, PO Box 367, Clarkston MI 48347

THANK YOU FOR VOLUNTEERING!

Questions: If you have any questions please email us at info@clarkstonchiefs.org.



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BACKGROUND HISTORY

PLEASE PRINT CLEARLY!

Area of Participation (select one): [] Football [] Cheer/Mascot Are you a U.S. Citizen: [] Yes [] No

Full Legal Name: (First Name) (Middle Name) (Last Name) Date of Birth:

Aliases (i.e. maiden name):

Current Home Address: (Street Address) (City) (State) (Zip Code)

Home Phone #: Work Phone #:

Cell Phone #: Email Address:

If you have resided at your current home address listed above for less than five (5) years, please provide your prior address(es) for the last five (5) years (please attach a separate paper with the addresses)?

Please answer ALL the following questions truthfully:

No Yes**

Table with 9 rows of questions and two columns for 'No' and 'Yes**' answers.

** Note: Attach a statement of explanation on a separate sheet of paper for any 'yes' answer or for any question you did not understand or any question you do not know the answer.

Authorization & Acknowledgement

I hereby authorize the Clarkston Football Association (CFA) and/or their official designees to conduct a background check/investigation and understand such background check/investigation may include a criminal history search, sex offender registry search, contacting references provided and obtaining records maintained by governmental agencies.

Signature: Date:

** YOU MUST ATTACH A COPY OF YOUR DRIVERS LICENSE OR STATE ISSUED ID CARD **

The Clarkston Football Association will not discriminate against any person(s), seeking the opportunity to volunteer and participate, on the basis of race, creed, color, national origin, marital status, sex, sexual orientation, or disability.

>> CFA Internal Use Only <<
Date Reviewed:
[] Approved [] Declined Initials:



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HEAD COACH SUPPLEMENTAL INFORMATION

*** To be completed by all volunteers applying for a head coach position ***

Full Name: _____
(First Name) (Middle Name) (Last Name)

Requested Position: HEAD COACH	Requested Division (select one): <input type="checkbox"/> Freshman <input type="checkbox"/> Junior Varsity
Type (select one): <input type="checkbox"/> Football <input type="checkbox"/> Cheerleading/Mascots	

COACHING EXPERIENCE (use additional sheet if necessary)				
Please list experience coaching youth in a team organized league.				
Year	Sport	League / Team	Position Held	Age Group

TRAINING/CLINICS (use additional sheet if necessary)		
Please list the most recent applicable clinics and/or skills training you have attended or taught.		
Year	Topic and/or Level	Location

PERSONAL REFERENCES (Please provide three personal references)		
Name	Address	Phone #



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COACHING PHILOSOPHY (attach separate sheet)

Please express your personal philosophy as it relates to sports in general and football or cheer, in particular. What attributes will you contribute to coaching a Clarkston Football Association team and putting “Kids First”? Describe your methods for mentoring and disciplining youth and ensuring all team members learn the fundamentals of football or cheer.

YOUTH COACHING REFERENCES
(Please provide two youth coaching references)

Name	Address	Phone #

COACH/DIRECTOR CODE OF CONDUCT

I agree that if I am appointed as a Clarkston Youth Football coach or director I will abide by the following coach/director code of conduct listed below and that I am responsible for the conduct of my teams’ players during the game including the time periods immediately before and after games. **I understand that improper conduct of coaches or directors, in the sole judgment of the Clarkston Football Association Executive Board may result in disciplinary action including penalties, fines, suspension, forfeiture of a game, or removal from position.**

- I will treat each official, coach, player, parent and volunteer, including those of from the opposing team with respect and dignity.
- I will not use abusive or profane language during practices or games.
- I will provide a sports environment that is free of drugs, tobacco and alcohol, and refrain from their use at all Chiefs events, practices and games.
- I will emphasize that good athletes are good students, and both are physically and mentally alert.
- I will use coaching techniques appropriate for all the players and skills I teach, remembering the wide range of emotional and physical development of players in the same age group.
- I will organize all games and practices so that all players are challenged and have an equal opportunity to participate.
- I will lead by example in demonstrating fair play and good sportsmanship to all players.
- **I will remember that above all, I am a youth sports coach or director and that the game is for the children, not the adults.**
- I will be knowledgeable with the Clarkston Football Association and Northern Youth Football League (NYFL) rules and agree to follow and abide by those rules.
- **I will not allow an adult that has not completed or who has failed a CFA background check to interact with youth participants on the practice field or at games.**
- I will not allow an unauthorized practice and will not allow a practice to occur at anyone’s home or location not specifically authorized by the CFA.
- I will ensure that the team I’m the coach or director for will only wear the approved Chiefs uniform at all games.

Acknowledgement

I understand that selection of CFA Coaches and Directors will involve a personal interview with members of the CFA Selection Committee or Executive Board. I hereby certify that to my knowledge the information contained in this application and any attachments is true and correct. I understand and agree that incomplete or inaccurate information can serve as the basis for finding me unsuitable for appointment to any position and the CFA Selection Committee or Executive Board has sole discretion in all head coach appointments and the CFA Executive Board has sole discretion in appointments of assistant coaches and directors. I have read and agree to abide by the Coach/Director Code of Conduct above. I also understand that any previous appointment is no guarantee of a future position appointment.

Signature: _____ Date: _____