The Susquehanna Township Baseball Association is mandated by law to require all volunteers/coaches to complete a background check. **NO ONE WILL BE ACCEPTED AS A COACH OR ASSISTANT COACH WITHOUT THE APPROPRIATE DOCUMENTS.** This document explains the process.

Here are the websites we will be using for the background check process:

**PSP:** [https://epatch.state.pa.us/Home.jsp](https://epatch.state.pa.us/Home.jsp) - Select New Record Check Volunteers Only

**DHS:** [https://www.compass.state.pa.us/cwis/public/home](https://www.compass.state.pa.us/cwis/public/home) - Must Create an Individual Account

For those that need the new checks, they will also have to fill out Volunteer Exemption from FBI Background Check (Resident Certificate available on this website) if they have lived in PA for the last 10 years. If they have not lived in PA for 10 years, they will need to make arrangements to get an FBI fingerprint check. Here is a link to the places in our area that do fingerprint checks. [https://www.pa.cogentid.com/ohio/PDE/PDE_regions/reg_15.htm](https://www.pa.cogentid.com/ohio/PDE/PDE_regions/reg_15.htm)

Please carefully read the following pages and comply immediately.

Documents can be mailed to 4650 Mountain View Road, Harrisburg, PA 17110-2832 or emailed to [stba@comcast.net](mailto:stba@comcast.net).

Thank you for your cooperation and understanding.

Susquehanna Township Baseball Association.