



Madison Joint Recreation District

Meeting Agenda Minutes & Highlights

Meeting Title:	MJRD Board MJRD Workshop MJRD Planning Other:		
Meeting Date / Time:	9/28/2017 8:00 pm	Meeting Location:	Madison Public Library
Chairman:	Mr. John Dragas	Vice Chairman:	Mr. Chris Elliott
Fiscal Officer:	Mrs. Terri Wagoner	Secretary:	Mrs. Linda Zappitelli
In Attendance:	Dragas Frager Wagoner Elliott Alley Mullins Clark Mabe Zappitelli		
Scheduled Guests:			

Agenda Topic	Responsible	1 st Motion	2 nd Motion	Vote	Time Allotted
1. Call to Order	Chair	Time: 8:02 PM		N/A	.5%
2. Pledge / Moment of Silence	Chair	N/A	N/A	N/A	3%
3. Roll Call	Secretary	N/A	N/A	N/A	3%
4. Meeting Minutes: August	Secretary	Elliott	Clark	5-0	3%
5. Fiscal Report	Fiscal Officer	Zappitelli	Elliott	5-0	15%
6. Visitor Comments	Chair	N/A	N/A	N/A	25%
7. Old (O) / New (N) Business	Chair	See Below	See Below	See Below	25%
8. Sub-Committee Reports	Sub	See Below	See Below	See Below	25%
9. Close	Chair	Elliott	Mullins	5-0	.5%

Meeting Notes and Discussion

Visitor Comments

Old (O) / New (N) Business (Chairman)

- **(N) Levy Updates:** Currently developing long term plan -
 - Time to come to an agreement about putting us on a levy. Frager will look at timing. PAL will make a contribution to our levy fee. We need to really look at all the youth sports in community to see what they need and how they want to work with us. Offer for all leagues centralized: insurance, administration, website, fees (then we pay for all league fees, officials, equipment, uniforms); hire Rec director (will need an office). Plan has to be detailed.
 - Phase 1) Need to make firm contact with each league; Do fact finding stage to determine needs and how leagues want to work with us. Frager to send questions from a prior meeting to Dragas to tweak questionnaire template for this project.
 - Phase 2) Determine options for the leagues
 - Phase 3) Coordinate schedule for putting on ballot with entities.
 - TIMING GOAL: By end of year get through phase 1 & 2. At Sep meeting, plan to determine framework and get through phase 1. Need to have framework complete by Feb in order to get on May 2018 ballot.
 - **All 3 entities on board with this and agreed MJRD needs to have a meeting with all 3 for further discussions. Would like to survey the community (via the leagues mailing lists, library mailing, Christmas in the Park event, etc) to get a feel for what community wants and willing to pay for. Also good idea to talk with recent school levy committee for better understanding on effective communication with community. Want to ensure community knows we're looking for recreational opportunities for ALL to use.**
- **(O) Open Positions for 2017**
 - Village – One seat Open
 - Twshp - One seat Open
 - School - One seat Open
- **(O) Terms for MJRD at large members** - John signed, **Terri to sign MJRD resolution 3-2017 approving 3 year terms.**
- **(O) Old Wellfield** - Received request to dissolve lease.
 - Agreement and Lease Termination Addendum written. Dragas motioned to approve request to dissolve lease; Alley seconded. Vote passed 6-1-1 (Frager voted against and Mabe did abstain).
 - John signed, **Terri to sign MJRD resolution 4-2017.**
- **(N) Liner for ice rink replacement (Estimated cost \$500-600)**
 - **In July concluded: We do not have funds in budget to replace liner this year (need to respond back to Village). We can revisit if funds become available before this Winter.** Confirmed liner life expectancy and should plan in budget for replacement every 3-4 years. Rest of rink parts still in good condition. Long term plan: set up an account and take donations specifically for maintenance. **Decided to wait until Oct mtg after financial result of Septemberfest to see if we have funds available. In meantime, ask Village if liner can't be patched for this year.**

Subcommittee Reports (Vice Chairman)

Madison Joint Recreation District

Meeting Agenda Minutes & Highlights

- **Budget (Fiscal Officer):** Madison Joint Recreation District Financial Report
 - Balance in General Fund: **\$3,578.78**
 - Comments: **See page 2 for transaction details.**
 - **Note Priority Research refund as many applicants ran 2x and some applicants were sitting idle for 2 weeks. Hope this doesn't happen again.**
 - **See separate Septemberfest Financial Report.**
 - (O) Resolution 5-2017 to thank Walmart for the \$1,500 community grant, will be written by Frager as soon as we have contact information and received funds. **Walmart is re-issuing grant disbursement as we have not received yet.**
 - (O) Budget Approved 7-0 March meeting. John signed, **Terri to sign MJRD resolution 2-2017 approving budget.**
- **Recreational Park Development (Dragas):**
- **Communications (Elliott & Zappitelli):**
- **Volunteer coordination (Frager): Dragas motioned to appoint Frager as new volunteer chair, Zappitelli seconded, vote 5-0. Elliott will contact Artz regarding administration of the Wix website for parks reservations.**
- **Tennis (Mabe):**
 - Mabe to look at funds at end of Fall season to determine what re-payment amount to MJRD can be made.
- **Septemberfest (Mabe):**
 - **Final financial results TBD as not all checks have cleared and awaiting a few more bills.**

Events

- (Frager) Concerts ITP booth Fundraiser Program (Spring/Summer):
- (Wagoner) Light up the Park (September):
- (Wagoner) Community Social (June):
- (Alley) Sports Day (2nd Sunday in June):
- (Mabe) Septemberfest (September): See subcommittee report
- (Frager) "Christmas ITP" (Dec 2017):
 - Cookies / Candy Canes / Coloring Books / Cocoa - **Dragas will contact local businesses for donations. Popcorn donation secured from Blue Streak Mother's Club. Plan to brew water for hot chocolate at MHS and bring to village.**
 - Key Club Members / High School Choir - **Frager will be in charge of lining up volunteers for event.**
- (Wagoner) Candy Cane Lane – (Nov 18 & 19, 2017 @ Immaculate Conception)
 - **The MJRD canceled to help organize the event this year. Planning for 2018.**

Miscellaneous Business

Open forum:

Close (Time: 8:24pm)

Next meeting date & time: **October 26th, 2017 @ 8:00 pm at Madison Township Hall**

Financial Report for September 28, 2017 - Prepared by Terri Wagoner

Balance in General Fund: **\$ 3578.78**

Payments Made between 8/24 & 9/23

See Septemberfest pages (I would like to keep this separate from the rec board. Will work on it for next Meeting)

Background checks	489.50
Total...	\$ 489.50

Deposits Made between 8/24 & 9/23

See Septemberfest pages	
Refund from BG checks	195.80
Total...	\$ 195.80

Pending Bills to be Paid:

Priority Research to be determined—