



Madison Joint Recreation District

Meeting Agenda Minutes & Highlights

Meeting Title:	MJRD Board MJRD Workshop MJRD Planning Other:			 
Meeting Date / Time:	7/27/2017 8:00 pm	Meeting Location:	Madison Village Hall	
Chairman:	Mr. John Dragas	Vice Chairman:	Mr. Chris Elliott	
Fiscal Officer:	Mrs. Terri Wagoner	Secretary:	Mrs. Linda Zappitelli	
In Attendance:	Dragas Frager Wagoner Elliott Alley 8:15 Artz Mullins Clark Mabe Zappitelli			
Scheduled Guests:				

Agenda Topic	Responsible	1 st Motion	2 nd Motion	Vote	Time Allotted
1. Call to Order	Chair	Time: 8:00		N/A	.5%
2. Pledge / Moment of Silence	Chair	N/A	N/A	N/A	3%
3. Roll Call	Secretary	N/A	N/A	N/A	3%
4. Meeting Minutes: June	Secretary	Elliott	Mabe	5-0	3%
5. Fiscal Report	Fiscal Officer				15%
6. Visitor Comments	Chair	N/A	N/A	N/A	25%
7. Old (O) / New (N) Business	Chair	See Below	See Below	See Below	25%
8. Sub-Committee Reports	Sub	See Below	See Below	See Below	25%
9. Close	Chair	Zappitelli	Elliott	6-0	.5%

Meeting Notes and Discussion

Visitor Comments

Old (O) / New (N) Business (Chairman)

- (O) **PAL Allegiance** – *Tabled*
- (O) **Discussion on the legal status of MJRD** – *Tabled*
- (O) **Levy Updates:** Awaiting 2017 to develop long term plan - *Tabled*
- (N) **Open Positions for 2017** - Post on Facebook & other social media sites to announce open positions
 - Village – One seat Open
 - Twshp - One seat Open
 - McCoy resigned. We regretfully accept her resignation, vote 5-0 and will add her resignation email to our records.
 - **Need adhoc committee to recruit new members. We are accepting applications. Announcement on website. Dragas to contact Tim Brown with Township to ask if any volunteer as Township Rep. Zappitelli to contact Heather Staffiera to ask if anyone would like to volunteer from Soccer League for either Village or Township rep.**
 - **School - Follow up with Devin Artz if resigning. Dragas to contact Angela Smith for volunteer as School Rep.**
- (O) **Terms for MJRD at large members** - **John signed, Terri to sign MJRD resolution 3-2017 approving 3 year terms.**
- (O) **Old Wellfield** - Received request to dissolve lease.
 - Agreement and Lease Termination Addendum written. Dragas motioned to approve request to dissolve lease; Alley seconded. Vote passed 6-1-1 (Frager voted against and Mabe did abstain).
 - **John signed, Terri to sign MJRD resolution 4-2017.**
- (N) **Liner for ice rink needs replaced**
 - **Estimated cost \$500-600. Confirmed that is life expectancy and we should plan in budget for replacement every 3-4 years. Rest of rink parts still in good condition. We do not have funds in budget to replace liner this year (need to respond back to Village). We can revisit if funds become available before this Winter. Long term: set up an account and take donations specifically for maintenance.**

Subcommittee Reports (Vice Chairman)

- **Budget (Fiscal Officer):** Madison Joint Recreation District Financial Report
 - Balance in General Fund:
 - Comments: **No report, will get update at next meeting.**
 - **MCIC moved funds from Northwest to Andover Bank. We use MCIC account for 501(c)3 status for Septemberfest. Wagoner deposited checks for Septemberfest into MJRD account at Keybank as Andover Bank would not cash Septemberfest checks not made out to MCIC.**
 - **Questions: Do we need to continue using MCIC for 501c3 charitable tax deduction for**

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donors and liquor license? Do we need to create separate account if use MJRD bank account going forward? MJRD should be considered a Government entity and can obtain liquor license for Septemberfest.

- **Resolution 5-2017 to thank Walmart for the \$1,500 community grant, will be written by Frager as soon as we have contact information and received funds.**
- (O) Budget Approved 7-0 March meeting. **John signed, Terri to sign MJRD resolution 2-2017 approving budget.**
- **Recreational Park Development (Dragas):**
- **Communications (Elliott & Zappitelli):** The team working to restore the minutes and update website.
- **Volunteer coordination (Artz):**
- **Tennis (Rallyball):**
 - Cement patch on courts is a hazard as the patches are crumbling and like marbles. Quote given is \$240k to replace the tennis courts. Courts are 26 years old. **Village and Township have equipment to asphalt the courts and should be good for 4-5 years. School pay for asphalt and V&T cover cost of labor and equipment.**
 - Rallyball season coming to a close. **Aug 6th program ends with a tournament** - One on one matches. Once event time is determined we'll post on website.
 - Mabe to look at funds at end of Fall season to determine what re-payment amount to MJRD can be made.
 - **Fall season registration now open.**
- **Septemberfest (Mabe):**
 - First sponsorship secured with CT Consultants. March 11th sponsorships open to all. Looking for Title sponsor yet. Checking with Classic Auto to see if interested. **Wristband/ticket \$500 sponsorship still open. If no sponsor, might use last years sponsor tickets as see no need to purchase new tix when have old ones to use up.**
 - Need small 10x10 storage unit to hold inventory. Asking local storage businesses for free use proved unsuccessful. **Still need to find storage solution going forward.**
 - **Have 2 food trucks (one just backed out as double booked). Liquor liability quotes ongoing and need general liability too. Working on securing Security for event. Volunteers who work 2 hour shift can buy drink pkg at discount \$10. Kenmasters declined to volunteer. Add announcement to website and facebook page looking for volunteers - contact through Septemberfest fb or email madisonseptemberfest@yahoo.com. Banner in Village Square going up beginning of Aug. Presales starting on Thu at farmers market/concert in village square through month of Aug. Finalizing plans.**

Events

- (Frager) Concerts ITP booth Fundraiser Program (Spring/Summer):
- (Wagoner) Light up the Park (Sep 3, 2017; 12-10PM)
- (Wagoner) Community Social (June):
- (Alley) Sports Day (2nd Sunday in June):
- (Mabe) Septemberfest (Sep 9, 2017, 2-10 pm, rain date Sep 10th): See subcommittee report
- (Frager) "Christmas ITP" (Dec 2017):
 - Cookies
 - Candy Canes / Coloring Books / Cocoa
 - Key Club Members
 - High School Choir
- (Wagoner) Candy Cane Lane – (Nov 18 & 19, 2017 @ Immaculate Conception)
 - The MJRD would like to help organize the event. Will also need volunteers to set up/tear down and sell tickets. Split proceeds 50/50 with MCIC.
- Frager suggests we implement a cross marketing campaign at all events & leagues to help promote each other. Examples: flag football pass out tackle football flyers. Hang Septemberfest banner at football field. At basketball hand out Christmas in the Park. At football promote Light up the Park, etc. Long term goal - acquire a digital sign with MJRD logo placed in Village that announces all league signups and other announcements (need to raise funds before can become reality).

Miscellaneous Business

Open forum:

Close (Time: 8:38pm)

Next meeting date & time: **August 24th, 2017 @ 8:00 pm at Madison Township Hall**