



# Madison Joint Recreation District

## Meeting Agenda Minutes & Highlights

<b>Meeting Title:</b>	<b>MJRD Board</b> MJRD Workshop MJRD Planning Other:			 
<b>Meeting Date / Time:</b>	6/28/2018 8:00 pm	<b>Meeting Location:</b>	Madison Public Library	
<b>Chairman:</b>	Mr. John Dragas	<b>Vice Chairman:</b>	Mr. Chris Elliott	
<b>Fiscal Officer:</b>	Mrs. Terri Wagoner	<b>Secretary:</b>	Mrs. Linda Zappitelli	
<b>In Attendance:</b>	<b>Dragas Wagoner Zappitelli Nusker Radkowski Frager Titman Marlow 8:31</b> <b>Not present: Elliott Alley Mabe Clark</b>			
<b>Scheduled Guests:</b>				

Agenda Topic	Responsible	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	Vote	Time Allotted
1. Call to Order	Chair	<b>Time: 8:30 PM</b>		N/A	.5%
2. Pledge / Moment of Silence	Chair	N/A	N/A	N/A	3%
3. Roll Call	Secretary	N/A	N/A	N/A	3%
4. Meeting Minutes: <b>May</b>	Secretary	<b>Frager</b>	<b>Wagoner</b>	<b>8-0</b>	3%
5. Fiscal Report	Fiscal Officer	<b>Zappitelli</b>	<b>Titman</b>	<b>8-0</b>	15%
6. Visitor Comments	Chair	N/A	N/A	N/A	25%
7. Old (O) / New (N) Business	Chair	See Below	See Below	See Below	25%
8. Sub-Committee Reports	Sub	See Below	See Below	See Below	25%
9. Close	Chair	<b>Wagoner</b>	<b>Nusker</b>	<b>8-0</b>	.5%

### Meeting Notes and Discussion

#### Visitor Comments

#### Old (O)/ New (N) Business (Chairman)

- **(O) Electronic storage of MJRD documents:** Dragas will create and give access to board. If needed, send Dragas gmail addy.
- **(O) Stanton Park Building for MJRD:**
  - Lease Agreement with TWP - Reviewed. **Frager clarified necessary insurance coverage and TWP rewording defined building use. New wording will include MJRD activities and related recreational events. Will need to re-sign once approved by TWP.**
- **(N) Financial Aid Request:** Wagoner motions to approve \$150 for family registration fees, Frager seconds; approved 8-0. **Zappitelli to email family and cc: Wagoner and Alley**
- **(N) MJRD security deposit with Village for MJRD events - Village can cash and leave "on-file" for annual use. We agree and Frager will respond.**
- **Add to Agenda July Meeting: Revisit Affiliation standards to keep this moving forward**

#### Subcommittee Reports (Vice Chairman)

- **Budget (Fiscal Officer):** Madison Joint Recreation District Financial Report
  - Balance in General Fund: **\$7,179.85**
    - Comments: **See transaction details below. Frager will inform insurance price for Septemberfest once received.**
- **Recreational Park Development (Elliott):** For park reservations, previously MJRD would send date, who, & contact info to Kerry McCoy at TWP office. She would handle rest. Maybe we should get out of middle and just direct requests to Kerry. **Zappitelli to work with Elliott and McCoy to resolve this issue. Titman to make a Google Form to fill out in place of reservation pdf. Plan to discontinue use of Wix website and roll into MJRD website.**
- **Communications (Elliott & Zappitelli):**
- **Volunteer coordination (Frager):**
- **Tennis (Mabe):**
- **Septemberfest (Sizemore):**
  - Awarded \$3,500 LCVB grant. Invoiced for half amount now and will receive balance after event.
  - Need to display logo and promotional materials for Remarkable Lake County, OH campaign at our event.
  - Forward any requests for volunteers, etc to Tim Sizemore and/or Terri Wagoner.
  - Recommended that Board members attend a meeting or two and plan on volunteering with event.
  - **Need to let Village know what day to deliver the corn hole boards from Village Garage. Next mtg Jul 3 @ 6PM.**

#### Events

- (Frager) Concerts ITP booth Fundraiser Program (Spring/Summer):
- (Wagoner) Light up the Park (September 2, 2018):
- Septemberfest (September 8, 2018; 12-8pm): See subcommittee report
- (Wagoner) Candy Cane Lane – (Nov 16 & 17, 2018)
- (Frager) "Christmas ITP" (December 1, 2018):

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- (Alley) Sports Day (2nd Sunday in June 2019):
- (Wagoner) Community Social (June 2019):

### Miscellaneous Business

Open forum:

Close (Time: 9:22PM )

Next meeting date & time: **July 26th, 2018 @ 8:00 pm at MJRD Building**

**Financial Report for June 28, 2018:** Prepared by Terri Wagoner

**Balance in General Fund: \$7179.85**

Payments Made between 5/17 & 6/28

Background checks	\$26.70
Walmart (bikes)	\$115.56
Richmond Ins	\$619.75
<b>Total...</b>	<b>762.01</b>

Deposits Made between 5/17 & 6/28

Wickliffe SB (120)	
LCVB Grant (1750)	
Sponsors/crafter(100)	\$1970.00
Sponsor/2 crafters	\$125.00
<b>Total...</b>	<b>\$2095.00</b>

Pending Bills to be Paid:

Priority Research to be determined—

### **SEPTEMBERFEST 2018**

**\$3,659.35** balance from 2017

- 50.00 park reservation

- 25.00 stamps

+375.00 deposit (325.00 sponsor and 50 crafters)

**\$3,959.35**

+ 775.00 deposit

\$4734.35

-225.00 Madison Rental (tables and tents)

**4,509.35**

+250.00 Deposit (sponsor)

**4,759.35**

+75.00 Deposit (1 sponsor/ 1 crafter)

**\$4,834.35**

1750.00 LCVB grant deposit

**6584.35**

125.00 1 sponsors/2 crafters

**6809.35**

100.00 1 sponsor/ 1 crafter

**\$6909.35 June 28th**

Deposits made to Andover Bank = \$150 sponsor  
(check was made out to MCIC)