



MADISON JOINT RECREATION DISTRICT

MEETING AGENDA MINUTES & HIGHLIGHTS

Meeting Title:	MJRD Board MJRD Workshop MJRD Planning Other:		 
Meeting Date / Time:	5/26/2016 8:00 pm	Meeting Location:	Madison Township Hall
Chairman:	Mr. John Dragas	Vice Chairman:	Mr. Duane H. Frager
Fiscal Officer:	Mrs. Terri Wagoner	Secretary:	Mr. Chris Elliott
In Attendance:	Dragas Frager Wagoner Elliott (8:13) Collins Alley Artz McCoy Mullins (8:35) Clark Mabe		
Scheduled Guests:	None		

Agenda Topic	Responsible	1 st Motion	2 nd Motion	Vote	Time Allotted
1. Call to Order	Chair	Time: 8:06		N	.5%
2. Pledge / Moment of Silence	Chair	N/A	N/A	N/A	3%
3. Roll Call	Secretary	N/A	N/A	N/A	3%
4. Meeting Minutes: April	Secretary	Alley	Mabe	6-0	3%
5. Fiscal Report	Fiscal Officer	Mabe	McCoy	6-0	15%
6. Visitor Comments	Chair	N/A	N/A	N/A	25%
7. Old (O) / New (N) Business	Chair	See Below	See Below	See Below	25%
8. Sub-Committee Reports	Sub	See Below	See Below	See Below	25%
9. Close	Chair	Frager	Wagoner	8-0	.5%

Meeting Notes and Discussion

Old (O)/ New (N) Business (Chairman)

- (O) **PAL Allegiance** – Help out with arts & recreational projects, Dragas & Wagoner are the liaisons. *Tabled*
- (O) **Discussion on the legal status of MJRD** – tabled until we hear from the TWP legal counsel. Looking for a formal opinion. *Tabled*
- (O) **Youth Tennis Program** – Update on status: *The sign-up forms went out. Sign-ups start April 1, 2016.* Share the news and results of sign-ups: Registration is currently at 16. That is 4 per team. Would like to get to 24. The first practices will start around May 11th and the coach's meeting will be May 8th.
 - **Further discussion on condition of the Tennis Courts.**
- (O) **Levy Updates:** Awaiting 2017 to develop long term plan. *Tabled*
- (N) **Long Term Plan** - Dragas asked the members to provide ideas for the long term plan. The following ideas were provided;
 - There is a need to develop a Long Term Checklist, Project Plan, Project Schedule, Org Structure Diagram (chain of command).
 - Dragas will continue to coordinate with the entities (MLSD, Village, & Township). The MJRD must start with Sports in Madison.
 - Offer a central website with centralized services (i.e. Scheduling of Resources, Org Plans, Background Checks, sponsorships)
 - The MJRD will need to pursue Grant Funding.
 - Benchmarking will be performed to identify opportunities to improve the long term plan and capture other's lessons learned.
 - A long term goal is the development of a Recreation Center for the Community.
 - Grant Information (Dragas): BCIBurke.com → Resources → Funding Resource Center → Grants
 - Grant Search – Plan A should start to reconnect with the different organizations (youth basketball, football, etc.). We can perform grant searches to help drive improvements in the youth sports. That will help build the relationship with the MJRD and the youth sport organizations in Madison.
 - **Further discussion on grant submittal. Organize our membership to "adopt" a league to work with on grants.**
 - **Work with the community sports leads to identify needs to work to obtain grants.**
 - **Baseball – Elliott & Mullins**
 - **Football – Alley & Dragas**
 - **Softball - Wagoner**
 - **Tennis – Mabe & McCoy**
 - **Basketball – Frager & Artz**
 - **Soccer – Clark & Collins**
- (N) **Meeting with 3 Entities (Schools, Village, & Township):** Dragas met with the 3 entities in different meetings. He explained to all 3 entities that the MJRD would be coming up with a long term plan and what the MJRD vision is in the near future.
 - The long term plan will need to delineate exactly how finances will be utilized to fund youth sports. The entities were curious to understand our strategy.
 - MS Property Update (Dragas): Fertilized the fields out back.

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- (N) Discussion on use of Township Park / Sponsorship Opportunity: *The Madison Little League wants to use Township Park if available. The Little League is making field improvements by putting in drain tiles to eliminate water issues on Hubbard Rd. Park. Additionally, a Softball League has reached out to utilize Township Park. The MJRD will work with both organizations to share the field.*
 - Sponsorship – *The MJRD determined that FirstEnergy should be approached to determine if sponsorship is available at Township Park for electricity costs for running the lights for night games. Clark & Elliott took the action to seek potential donations or sponsorships. Additionally seek potential LED lights. **Still working on sponsorship with FirstEnergy.***
 - *Justine Barnum is putting together the adult softball league to be played at Township Park. The league is expected to have 5-6 teams. They would like to play 3 days a week. Potential summer and fall league. Dragas to contact Justine to review scheduling of the Township Park Field. Contact Info: Justine Barnum, 440-413-6211, jbarnum@lec.edu*

Subcommittee Reports (Vice Chairman)

- **Budget (Fiscal Officer):** Madison Joint Recreation District Financial Report for **May 26, 2016**
- Balance in General Fund: **\$2551.11**
- Payments Made between 4/28 & 5/26:
 - Total... **\$0**
- Deposits Made between 4/28 & 5/26:
 - Total... **\$0**
- Pending Bills to be Paid: **Priority research to be determined \$295.65, Wickliffe Softball 27 BGC, Ready to deposit**
- **Recreational Park Development (Dragas): N/A**
- **Communications (Elliott & Collins): N/A**
- **Volunteer coordination (Artz): N/A**

Events

- (Mabe) **SemptemberFest (9/9-9/10):** *Update and finalize teams for Septemberfest Tasks:*
 - *Formalize meetings outside of the rec board meetings to review.*
 - **Mr. Greer - \$25 award for winner of logo contest for Semptemberfest**
 - **Elliott 1st Motion & Wagoner 2nd Motion**
 - **Motion to approve (8-0) \$25 award**
 - **6 Entries made for review and pick.**
 - **Adam Elley was selected as the winner.**
 - **Insurance Policies – 2 types are required (Liquor Liability & General Liability)**
 - **Each vendor will be required to have their own insurance also.**
 - **Fragar to contact Gehring Insurance & Richmond Insurance.**
 - **Semtemberfest – Funds will be controlled through MCIC.**



- (Fragar) **Concerts ITP booth Fundraiser Program (Spring/Summer 2016):** Liability being turned in. Fragar
- (Wagoner) **Fike's 5K run (Summer 2016):**
- (Wagoner) **Light up the Park (Fall 2016):**
- (Wagoner) **Community Social (June 29, 2016):**
- (Alley) **Sports Day (June 2016): Sports Day is in 10 days. What is our readiness? June 5th.**
 - **We need people to man the booth.**
 - **Bike safety starts at 2:00 pm**
 - **T-shirts and Water Bottles**
- (Fragar) **"Christmas ITP" (December 3, 2016):** Liability being turned in. Fragar

Miscellaneous Business

- **Open forum: Meeting on Septemberfest to follow the meeting.**

Close (Time: 9:05 pm)

Next meeting date & time: **June 23, 2016 @ 8:00 pm at Madison Village Hall**

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SUBCOMMITTEE LINEUPS

	Executive Board	Procedure Individual	2015 Member	Term	Current Terms	Appoint by	Votes Needed	Tentative Meet Dates
	Chairman	Chairman	Dragas	1 Year	1/1/16 To 12/31/16	Vote	Majority	Monthly
	Vice-Chairman	Vice-Chairman	Fragner	1 Year	1/1/16 To 12/31/16	Vote	Majority	4th Thursday
	Fiscal Officer	Fiscal Officer	Wagoner	2 Year	1/1/16 To 12/31/17	Vote	Majority	
	Secretary	Secretary	Elliott	1 Year	1/1/16 To 12/31/16	Vote	Majority	
	Fact Finding Sub-Groups	Procedure Individual	2015 Member	Term	Current Terms	Appoint by	Votes Needed	Tentative Meet Dates
Reporting of facts back to the Board with recommendations and a defined limited authority								
1	MJRD - Budget Advisory Group	Fiscal Officer	Wagoner	2 Year	1/1/14 To 12/31/15	Position	NA	Semi-Annually
		Chairman	Dragas	1 Year	1/1/16 To 12/31/16	Position	NA	
		Vice-Chairman	Fragner	1 Year	1/1/16 To 12/31/16	Position	NA	
		Secretary	Elliott	1 Year	1/1/16 To 12/31/16	Position	NA	
		Board Member	Clark	1 Year	1/1/16 To 12/31/16	Position	NA	
2	MJRD - Recreational Park Development	Vice-Chairman	Fragner	1 Year	1/1/16 To 12/31/16	Position	NA	As needed
	Schools, TWP & Senior Center	Board Member	McCoy	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	Dragas	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	Mullins	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
3	MJRD - Communications	Secretary	Elliott	1 Year	1/1/16 To 12/31/16	Position	NA	As needed
	Website, Correspondence, Marketing	Board Member	Collins	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	McCoy	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	Mullins	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
4	MJRD - Events	Board Member	Wagoner	1 Year	1/1/16 To 12/31/16	Chairman	Majority	As needed
	All Board Member's help is required	Board Member	Mabe	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	Clark	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	Elliott	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
5	MJRD - Volunteer Coordination	Board Member	Artz	1 Year	1/1/16 To 12/31/16	Chairman	Majority	As needed
	Key Club & Staff	Board Member	McCoy	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member		1 Year	1/1/16 To 12/31/16	Chairman	Majority	
6	MJRD - New Membership Committee	Board Member	Artz	1 Year	1/1/16 To 12/31/16	Chairman	Majority	As needed
		Board Member	Mabe	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	Clark	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	Mullins	1 Year	1/1/16 To 12/31/16	Chairman	Majority	