

Madison Joint Recreation District

Meeting Agenda Minutes & Highlights

Meeting Title:	MJRD Board MJRD Workshop MJRD Planning Other:			 
Meeting Date / Time:	4/26/2018 7:00 pm	Meeting Location:	Madison Public Library	
Chairman:	Mr. John Dragas	Vice Chairman:	Mr. Chris Elliott	
Fiscal Officer:	Mrs. Terri Wagoner	Secretary:	Mrs. Linda Zappitelli	
In Attendance:	Dragas Wagoner Alley 7:10 Zappitelli Mabe Nusker Radkowski 7:42			Not Present: Clark Elliott
Scheduled Guests:	Tim Brown			

Agenda Topic	Responsible	1 st Motion	2 nd Motion	Vote	Time Allotted
1. Call to Order	Chair	Time: 7:04pm		N/A	.5%
2. Pledge / Moment of Silence	Chair	N/A	N/A	N/A	3%
3. Roll Call	Secretary	N/A	N/A	N/A	3%
4. Meeting Minutes: March	Secretary	Mabe	Nusker	6-0	3%
5. Fiscal Report	Fiscal Officer	Alley	Zappitelli	6-0	15%
6. Visitor Comments	Chair	N/A	N/A	N/A	25%
7. Old (O) / New (N) Business	Chair	See Below	See Below	See Below	25%
8. Sub-Committee Reports	Sub	See Below	See Below	See Below	25%
9. Close	Chair	Zappitelli	Alley	7-0	.5%

Meeting Notes and Discussion

Visitor Comments

- **Building for MJRD use:** Tim Brown from Township Administration shared details
 - TWP voted approval for MJRD to use 4/5 bdrm house (faces lake, located northwest corner of U drive); will get new roof; can handle phone service; no cable; MJRD would have to do TLC on inside; TWP will take care of outside and pay utilities; has bathroom; twp believes can tear down a wall to make a bigger room for meetings; been vacant for quite a while; has fireplace; one leak in main window that faces north. Will need to write up an agreement between MJRD and TWP. We can have access for use as early as next week. John will meet Tim tomorrow about 12:30 to walk thru. John will get key.
 - Twp plans to make Stanton park with walking trails (similar to Lakeshore Reservation in Perry). Grading bluff. Soccer fields will stay.
- **Shawn Welch stopped in to ask about park field reservations.** MSA requesting July 24th - end of Sep T&Th. Shouldn't be an issue for MSA to use. We recommended Shawn contact Kurt/Stacey of MYB directly to verify no conflicts.
 - In-Field maintenance will be the using league responsibility. Can verify that with Tim Brown at TWP.
 - Due to low registration, MSA fast pitch not happening; Shawn can't see them trying again in near future.
 - Wagoner motions to approve \$150 banner sponsorship for MSA, Mabe seconds; approved 6-0
 - Send our color logo/artwork to MSA for banner to presidentmadisonsoftball@gmail.com or Tim Sizemore

Old (O)/ New (N) Business (Chairman)

- **(O) MJRD Tomorrow Updates:** Currently developing long term plan -
 - Time to come to an agreement about putting us on a levy. Frager will look at timing. PAL will make a contribution to our levy fee. We need to really look at all the youth sports in community to see what they need and how they want to work with us. Offer for all leagues centralized: insurance, administration, website, fees (then we pay for all league fees, officials, equipment, uniforms); hire Rec director (will need an office). Plan has to be detailed.
 - Phase 1) Need to make firm contact with each league; Do fact finding stage to determine needs and how leagues want to work with us. Frager to send questions from a prior meeting to Dragas to tweak questionnaire template for this project.
 - Phase 2) Determine options for the leagues
 - Phase 3) Coordinate schedule for putting on ballot with entities.
 - TIMING GOAL: By end of year get through phase 1 & 2. At Sep meeting, plan to determine framework and get through phase 1. Need to have framework complete by Feb in order to get on May 2018 ballot.
 - All 3 entities on board with this and agreed MJRD needs to have a meeting with all 3 for further discussions. Would like to survey the community (via the leagues mailing lists, library mailing, Christmas in the Park event, etc) to get a feel for what community wants and willing to pay for. Also good idea to talk with recent school levy committee for better understanding on effective communication with community. Want to ensure community knows we're looking for recreational opportunities for ALL to use.
 - Reviewed survey questions for community. Have 40 responses, would like to get more responses.
 - Check with entities regarding timing of levy. Timing also determined as the NEED arises for our help.
 - Duane has begun creation of Rec board organizational chart, bylaw addition, and steps/checklist for steps required to roll out our new affiliations with the recreational leagues. Great starting point and Duane shared with board for input.
 - Frager suggests we create a subcommittee
- (O) Statement of our Mission/Affiliation - add to website? - Tabled
- (O) Frager submitted for review two letters:
 - Letter to each of the Rec Leagues requesting an appointment to work with MJRD Board; plan to approve and hand deliver

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after March meeting. Further discussion needed on Advisory Council role.

- Affiliation Program Letter - rollout at later date after above letter received and response
- (O) Define mission statement for each subcommittee and share with team
- **(N) Elect Co-Fiscal officer: At March mtg - Elliott nominated Clark; Zappitelli seconded; VOTE; Wagoner motioned to approve Clark nomination, Nusker seconded; approved 7-0. CONGRATULATIONS KEVIN!**
- **(N) REVISIT MJRD policy change regarding league sponsorships: All requests must be made in person at a regularly scheduled meeting. UPDATE: Since meeting further discussion has taken place which may change this policy decision. Did not discuss at April meeting.**
- **(N) Quotes for general liability insurance covering up to 25 events; VOTE - TABLED**

Subcommittee Reports (Vice Chairman)

- **Budget (Fiscal Officer):** Madison Joint Recreation District Financial Report
 - Balance in General Fund: **\$5,983.46**
 - Comments: **This total includes Septemberfest balance.**
- **Recreational Park Development (Elliott):** For park reservations, previously MJRD would send date, who, & contact info to **Kerry McCoy at TWP office. She would handle rest. Maybe we should get out of middle and just direct requests to Kerry.**
- **Communications (Elliott & Zappitelli):**
- **Volunteer coordination (Frager):**
- **Tennis (Mabe):**
- **Septemberfest (Sizemore):**
 - **Waiting to see grant result.**
 - **Requesting Terri to give Paypal info for Event Brite (no fee). Terri asking if can link directly to our bank account since Paypal only allows up to \$500 and 1 transfer transaction per month.**

Events

- (Frager) Concerts ITP booth Fundraiser Program (Spring/Summer):
- (Wagoner) Community Social (around June 20 or 27th):
- (Alley) Sports Day (2nd Sunday in June 3, 2018): **Village reserved. Looking to MJRD for bike safety program and donating bikes for giveaway.**
- (Wagoner) Light up the Park (September 2, 2018):
- Septemberfest (September 8, 2018; 12-8pm): See subcommittee report
- (Frager) "Christmas ITP" (December 1, 2018):
- (Wagoner) Candy Cane Lane – (Nov 16 & 17, 2018)

Miscellaneous Business

Open forum:

Close (Time: 8:04 pm)

Next meeting date & time: **May 17th, 2018 @ 8:00 pm at Madison Township Hall**

Financial Report for April 26, 2018: Prepared by Terri Wagoner

Balance in General Fund: \$5983.46

Payments Made between 3/22 & 4/26

Financial aid (MSA)	\$110.00
Dollar Tree (frames)	\$16.05
DNS Tech (website)	\$35.25
Total...	\$161.30

Deposits Made between 3/22 & 4/26

Wickliffe Softball (10BG)	\$150.00
Septemberfest	\$775.00
Total...	\$925.00

SEPTEMBERFEST 2018

\$3,659.35 balance from 2017

- 50.00 park reservation

- 25.00 stamps

+375.00 deposit (325.00 sponsor and 50 crafters)

\$3,959.35

+ 775.00 deposit

\$4734.35

Deposits made to Andover Bank = \$150 sponsor
(check was made out to MCIC)

Pending Bills to be Paid:

Priority Research to be determined—

\$250 ready to deposit for Septemberfest