



Madison Joint Recreation District

Meeting Agenda Minutes & Highlights

Meeting Title:	MJRD Board MJRD Workshop MJRD Planning Other:			 
Meeting Date / Time:	3/22/2018 7:00 pm	Meeting Location:	Madison Township Hall	
Chairman:	Mr. John Dragas	Vice Chairman:	Mr. Chris Elliott	
Fiscal Officer:	Mrs. Terri Wagoner	Secretary:	Mrs. Linda Zappitelli	
In Attendance:	Dragas 8:02 Frager 7:47 Wagoner Alley Zappitelli Elliott Mabe Marlow Nusker Radkowski 7:47 Titman 7:09 Not present: Clark			
Scheduled Guests:	Wrestlers Recognition Presentation			

Agenda Topic	Responsible	1 st Motion	2 nd Motion	Vote	Time Allotted
1. Call to Order	Chair	Time: 7:07pm		N/A	.5%
2. Pledge / Moment of Silence	Chair	N/A	N/A	N/A	3%
3. Roll Call	Secretary	N/A	N/A	N/A	3%
4. Meeting Minutes: February	Secretary	Elliott	Alley	7-0-1 (Mabe abstain)	3%
5. Fiscal Report	Fiscal Officer	Zappitelli	Marlow	8-0	15%
6. Visitor Comments	Chair	N/A	N/A	N/A	25%
7. Old (O) / New (N) Business	Chair	See Below	See Below	See Below	25%
8. Sub-Committee Reports	Sub	See Below	See Below	See Below	25%
9. Close	Chair	Elliott	Alley	11-0	.5%

Meeting Notes and Discussion

Visitor Comments

Old (O)/ New (N) Business (Chairman)

- **(O) MJRD Tomorrow Updates:** Currently developing long term plan -
 - Time to come to an agreement about putting us on a levy. Frager will look at timing. PAL will make a contribution to our levy fee. We need to really look at all the youth sports in community to see what they need and how they want to work with us. Offer for all leagues centralized: insurance, administration, website, fees (then we pay for all league fees, officials, equipment, uniforms); hire Rec director (will need an office). Plan has to be detailed.
 - Phase 1) Need to make firm contact with each league; Do fact finding stage to determine needs and how leagues want to work with us. Frager to send questions from a prior meeting to Dragas to tweak questionnaire template for this project.
 - Phase 2) Determine options for the leagues
 - Phase 3) Coordinate schedule for putting on ballot with entities.
 - TIMING GOAL: By end of year get through phase 1 & 2. At Sep meeting, plan to determine framework and get through phase 1. Need to have framework complete by Feb in order to get on May 2018 ballot.
 - All 3 entities on board with this and agreed MJRD needs to have a meeting with all 3 for further discussions. Would like to survey the community (via the leagues mailing lists, library mailing, Christmas in the Park event, etc) to get a feel for what community wants and willing to pay for. Also good idea to talk with recent school levy committee for better understanding on effective communication with community. Want to ensure community knows we're looking for recreational opportunities for ALL to use.
 - Reviewed survey questions for community. Have 40 responses, would like to get more responses.
 - Check with entities regarding timing of levy. Timing also determined as the NEED arises for our help.
 - Duane has begun creation of Rec board organizational chart, bylaw addition, and steps/checklist for steps required to roll out our new affiliations with the recreational leagues. Great starting point and Duane shared with board for input.
 - **Frager suggests we create a subcommittee**
- (O) Statement of our Mission/Affiliation - add to website? - Tabled
- (O) Frager submitted for review two letters:
 - Letter to each of the Rec Leagues requesting an appointment to work with MJRD Board; plan to approve and hand deliver after March meeting. **Further discussion needed on Advisory Council role.**
 - Affiliation Program Letter - rollout at later date after above letter received and response
- **(N) Resolutions: 6-2018 OYWA Tournament and 7-2018 OCA Tournament - Wrestlers Recognition and Presentation of Gifts; signed**
- **(N) Resolutions: 3-2018 Post 112 Thanks; 4-2018 Cornerstone Thanks; 5-2018 Mike Evangelista "Santa" Thanks; signed**
- **(N) Elect Co-Fiscal officer: Elliott nominated Clark; Zappitelli seconded - vote at April meeting**
- **(N) Resignation Mullins: Jason Mullins tendered resignation dated 2/23/2018; we regretfully accept.**
- **(N) Financial Aid requests: 3 requests reviewed - Alley motioned to pay registration fees; Wagoner seconded; approved 8-0. Zappitelli will send notification email to family. Wagoner will cut check to MSA within the week.**
- **(N) MSA Sponsorship request; Dragas motioned to sponsor \$150 banner, Zappitelli seconded; approved 11-0. Dragas motioned to retract sponsorship recommendation due to policy change; Zappitelli seconded; approved 11-0**
- **(N) MJRD policy change regarding league sponsorships: All requests must be made in person at a regularly scheduled meeting. UPDATE: Since meeting further discussion has taken place which may change this policy decision.**
- **(N) Quotes for general liability insurance covering up to 25 events; reviewed - vote next meeting**

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Subcommittee Reports (Vice Chairman)

- **Budget (Fiscal Officer):** Madison Joint Recreation District Financial Report
 - Balance in General Fund: **\$5,148.51**
 - Comments: **2-2018 Resolution Budget 2018; Elliott motioned to approve, Zappitelli seconded; approved 8-0**
- **Recreational Park Development (Elliott):** **Assign another website reservation manager to replace Mullins; Wagoner will forward login credentials to Elliott**
- **Communications (Elliott & Zappitelli):**
- **Volunteer coordination (Frager):**
- **Tennis (Mabe):** **Looking for volunteer coaches; everything else is going as planned**
- **Septemberfest (Sizemore):**
 - Submitted application for LCVB Art & Culture Fund grant. Applied for \$5,000 amount.
 - Changes to event this year: Offering multiple admission packages; event time now 12-6pm; looking into possible 5k (NutriShake business wants to run 5k) and live radio show with Cougar.
 - **Event time changed again, now 12-8pm; next meeting April 3rd at Open Door**

Events

- (Frager) Concerts ITP booth Fundraiser Program (Spring/Summer):
- (Wagoner) Community Social (around June 20 or 27th):
- (Alley) Sports Day (2nd Sunday in June 3, 2018):
- (Wagoner) Light up the Park (September 2, 2018):
- Septemberfest (September 8, 2018; 12-6pm): See subcommittee report
- (Frager) "Christmas ITP" (December 1, 2018):
- (Wagoner) Candy Cane Lane – (Nov 16 & 17, 2018)

Miscellaneous Business

Open forum:

- **Elliott will not attend next 2 meetings as out of town**
- **Define mission statement for each subcommittee and share with team**
- **Baseball assoc yearly reaches out to Softball assoc to ask if want to join forces. Years past they have not. It may make sense to join forces as they are now both offering fast pitch. Greg will reach out to Shawn Welch (MSA League President) to touch base. UPDATE: girls will end up playing on a slow pitch team and get some skills training for fast pitch. Does not believe they are trying to create a new fast pitch league to rival what is already in place, but it is more meant as an entry level into the world of fast pitch.**

Close (Time: 8:52 pm)

Next meeting date & time: **April 26th, 2018 @ 7:00 pm at Madison Public Library (MacKenzie Room)**

Note: Meetings will now be held at MPL except for May 17th at Township Hall due to scheduling conflict

Financial Report for March 22, 2018: Prepared by Terri Wagoner

Balance in General Fund:

\$5148.51

Payments Made between 2/22 & 3/22

USPO-Stamps (SF)	\$25.00
Defender Doggs (GC for wrestlers)	\$120.00
USPO-PO Box	\$74.00

Total... \$219.00

Deposits Made between 2/22 & 3/22

Wickliffe Softball (10BG)	\$150.00
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Total...\$150.00

Pending Bills to be Paid:

Priority Research to be determined—

\$375 ready for deposit (SF)

SEPTEMBERFEST 2018

\$3,659.35 balance from 2017

- 50.00 park reservation

- 25.00 stamps

+375.00 deposit (325.00 sponsor and 50 crafters)

\$3,959.35