



MADISON JOINT RECREATION DISTRICT

MEETING AGENDA MINUTES & HIGHLIGHTS

| | | | |
|-----------------------------|---|--------------------------|---|
| Meeting Title: | MJRD Board MJRD Workshop MJRD Planning Other: | |   |
| Meeting Date / Time: | 10/27/2016 8:00 pm | Meeting Location: | Madison Village Hall |
| Chairman: | Mr. John Dragas | Vice Chairman: | Mr. Duane H. Frager |
| Fiscal Officer: | Mrs. Terri Wagoner | Secretary: | Mr. Chris Elliott |
| In Attendance: | Dragas Frager Wagoner Elliott Collins Alley Artz McCoy Mullins Clark Mabe | | |
| Scheduled Guests: | None | | |

| Agenda Topic | Responsible | 1 st Motion | 2 nd Motion | Vote | Time Allotted |
|-----------------------------------|----------------|------------------------|------------------------|------------|---------------|
| 1. Call to Order | Chair | Time: 8:03 | | N | .5% |
| 2. Pledge / Moment of Silence | Chair | N/A | N/A | N/A | 3% |
| 3. Roll Call | Secretary | N/A | N/A | N/A | 3% |
| 4. Meeting Minutes: August | Secretary | Mabe | Dragas | 6-0 | 3% |
| 5. Fiscal Report | Fiscal Officer | Elliott | Frager | 6-0 | 15% |
| 6. Visitor Comments | Chair | N/A | N/A | N/A | 25% |
| 7. Old (O) / New (N) Business | Chair | See Below | See Below | See Below | 25% |
| 8. Sub-Committee Reports | Sub | See Below | See Below | See Below | 25% |
| 9. Close | Chair | Collins | Artz | 6-0 | .5% |

Meeting Notes and Discussion

Old (O)/ New (N) Business (Chairman)

- (O) **PAL Allegiance** – Help out with arts & recreational projects, Dragas & Wagoner are the liaisons. **Tabled**
- (O) **Discussion on the legal status of MJRD** – tabled until we hear from the TWP legal counsel. Looking for a formal opinion. **Tabled**
- (O) **Youth Tennis Program** – Update on status: Fall session starts next Wednesday, 8/31/16. Sign-ups are light.
 - Update: Tennis program fall league got 28 kids to sign up – biggest ever. Looking to expand to a Middle school program Greg to turn in a payment plan to pay back the MJRD for startup fees by the December meeting. **Of the 3 sessions, 70 kids came through. \$2225 in sponsorships. Mabe to reimburse the MJRD \$500 this year with plan of repaying in full by end of next year. Mabe plans on expanding to middle school students. Mabe looking to work with the school to help layout a design for the youth program to help develop the athletes. The spring session is May till end of June. Frager asked Mabe to make sure that there was enough funds for startup costs and Mabe stated enough funds are secured.**
- (O) **Levy Updates:** Awaiting 2017 to develop long term plan. **Tabled**
- (O) **Long Term Plan** - Dragas asked the members to provide ideas for the long term plan. The following ideas were provided;
 - There is a need to develop a Long Term Checklist, Project Plan, Project Schedule, Org Structure Diagram (chain of command).
 - Dragas will continue to coordinate with the entities (MLSD, Village, & Township). The MJRD must start with Sports in Madison.
 - Offer a central website with centralized services (i.e. Scheduling of Resources, Org Plans, Background Checks, sponsorships)
 - The MJRD will need to pursue Grant Funding.
 - Benchmarking will be performed to identify opportunities to improve the long term plan and capture other's lessons learned.
 - A long term goal is the development of a Recreation Center for the Community.
 - Grant Information (Dragas): BCIBurke.com → Resources → Funding Resource Center → Grants
 - Grant Search – Plan A should start to reconnect with the different organizations (youth basketball, football, etc.). We can perform grant searches to help drive improvements in the youth sports. That will help build the relationship with the MJRD and the youth sport organizations in Madison.
 - Further discussion on grant submittal. Organize our membership to "adopt" a league to work with on grants.
 - Work with the community sports leads to identify needs to work to obtain grants.
 - Baseball – Elliott & Mullins
 - Football – Alley & Dragas
 - Softball - Wagoner
 - Tennis – Mabe & McCoy
 - Basketball – Frager & Artz – **Lakeland CC is providing a \$1,000 to the basketball program.**
 - Soccer – Clark & Collins
 - Discussion: Long Term Plan, no new updates. John asked for all to continue to try and find grants for the youth leagues. John would like to work with youth football to put together a tournament in the next year or two. The schools are also looking to find a grant to fix the tennis courts. Frager working with Lakeland to sponsor the Youth B-Ball travel league.
- (O) **Meeting with 3 Entities (Schools, Village, & Township):**
- (O) **Discussion on use of Township Park / Sponsorship Opportunity:**
- (N) **Volleyball Tournament** – Terri stated Dennis Gautner wanted help to move the volleyball tournament to the beach at Township Park.

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Subcommittee Reports (Vice Chairman)

- **Budget (Fiscal Officer):** Madison Joint Recreation District Financial Report for **10/27/2016**;
- Balance in General Fund: **\$2623.59**
- **Comments:** *See Page 3 for Details*

- **Recreational Park Development (Dragas):** Opening ceremony for new track at the middle school was had. Dragas, Mabe, and Elliott were in attendance.
- **Communications (Elliott & Collins):** Frager will provide some information for website to be updated.
- **Volunteer coordination (Artz):** None

Events

- **(Mabe) SemptemberFest (9/9-9/10):** *Update and finalize teams for Septemberfest Tasks:*
 - *Formalize meetings outside of the rec board meetings to review.*
 - Status Update:
 - Discuss Lessons Learned and Plans Going Forward (5 minutes): Greg proposed re-tooling this event in one of a couple of ways.
 - Take the event away from the MJRD and form an independent group/board
 - Form a board as a sub group of the MJRD, but give them independence
 - John suggested that the entire board needs to weigh in on this discussion
 - Duane suggested creating a separate line item in the budget to fund this event so when the budget is approved, the sub group can send as they need.
 - Additional questions to be discussed include: *(Discuss with Fike's about the Running Event)*
 - Timing of when the event should take place *(Only one day, Saturday in August, probably 2-10 pm)*
 - Creating time for kids vs. as separate event for the kids *(Probably Not)*
 - Moving the event to TWP *(No, remain at the Village)*
 - 1 or 2-day event *(1Day)*
 - The processing of alcohol purchases *(Work with Distributor/Vendors)*
 - Time lines *(Make decisions December 1st, 2016)*
 - Overall parameters set by the board *(Yes)*
 - *Mabe - MJRD would set the parameters of Septemberfest. Elliott asked the team to benchmark other communities. Frager stated that he had talks with legal and provided information from Mentor with a similar event. The team will benchmark and bring information to the December Meeting.*
 - *Review the Saturday's in August to determine the best dates. Looking to do on Saturday Only, 2-10 pm most likely.*

- **(Frager) Concerts ITP booth Fundraiser Program (Spring/Summer 2016):** Liability being turned in. Frager

- **(Wagoner) Fike's 5K run (Summer 2016):** Mabe stated that the 5K could partner with Fike's 5k run.

- **(Wagoner) Light up the Park (Fall 2016):** Next Sunday, 9/4/16, 1200 to dark (fireworks).

- **(Wagoner) Community Social (June 29, 2016):**

- **(Alley) Sports Day (June 2016):**

- **(Frager) "Christmas ITP" (December 3, 2016):** *Frager - Liability has been turned in. Need to look at getting cookies from McDonalds or ALDIs. Key Club is requested to supply Santa's Helpers and pass out cookies and hot chocolate.*

Miscellaneous Business

- **Open forum:**
 - *Frager - Madison Youth Football – Madison White 3rd & 4th Grade Youth Football Super Bowl Champions. Look to recognize at December 1st meeting.*
 - *Frager – December Meeting – Look at Office Terms, Re-elections, and be prepared for voting for members.*

Close (Time: 9:38 pm)

Next meeting date & time: **December 1st, 2016 @ 8:00 pm at Madison Township Hall**

**Madison Joint Recreation District
Financial Report for October 27, 2016**

Balance in General Fund:

\$2623.59

Payments Made between 9/29 & 10/27

See Septemberfest update::

| | |
|------------------------------------|----------|
| Priority (34 checks prior to (9/1) | \$270.30 |
| Priority (8 checks) | 63.60 |

Total... \$333.90

Deposits Made between 9/29 & 10/27

| | |
|-------------------|----------|
| Background checks | \$427.05 |
| Septemberfest | \$125.00 |

Total...\$552.95

Pending Bills to be Paid:

Priority Research to be determined

Prepared by Terri Wagoner