



# MADISON JOINT RECREATION DISTRICT

## MEETING AGENDA MINUTES & HIGHLIGHTS

<b>Meeting Title:</b>	<b>MJRD Board</b> MJRD Workshop MJRD Planning Other:				
<b>Meeting Date / Time:</b>	<b>4/28/2016 / 2000</b>			<b>Meeting Location:</b>	Madison Village Hall
<b>Chairman:</b>	Mr. John Dragas			<b>Vice Chairman:</b>	Mr. Duane H. Frager
<b>Fiscal Officer:</b>	Mrs. Terri Wagoner			<b>Secretary:</b>	Mr. Chris Elliott
<b>In Attendance:</b>	Dragas Frager Wagoner Elliott Collins Alley Artz McCoy Mullins Clark Mabe				
<b>Scheduled Guests:</b>	None				

Agenda Topic	Responsible	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	Vote	Time Allotted
1. Call to Order	Chair	Time:		N	.5%
2. Pledge / Moment of Silence	Chair	N/A	N/A	N/A	3%
3. Roll Call	Secretary	N/A	N/A	N/A	3%
4. Meeting Minutes: <b>March</b>	Secretary				3%
5. Fiscal Report	Fiscal Officer				15%
6. Visitor Comments	Chair	N/A	N/A	N/A	25%
7. Old (O) / New (N) Business	Chair	See Below	See Below	See Below	25%
8. Sub-Committee Reports	Sub	See Below	See Below	See Below	25%
9. Close	Chair				.5%

### Meeting Notes and Discussion

#### Old (O)/ New (N) Business (Chairman)

- (O) **PAL Allegiance** – Help out with arts & recreational projects, Dragas & Wagoner are the liaisons. *Tabled*
- (O) **Discussion on the legal status of MJRD** – tabled until we hear from the TWP legal counsel. Looking for a formal opinion. *Tabled*
- (O) **Youth Tennis Program** – Update on status: *The sign-up forms went out. Sign-ups start April 1, 2016. [Share the news and results of sign-ups:](#)*
  
- (O) **Levy Updates:** Awaiting 2017 to develop long term plan. *Tabled*
- (N) **Long Term Plan** - *Dragas asked the members to provide ideas for the long term plan. The following ideas were provided;*
  - *There is a need to develop a Long Term Checklist, Project Plan, Project Schedule, Org Structure Diagram (chain of command).*
  - *Dragas will continue to coordinate with the entities (MLSD, Village, & Township). The MJRD must start with Sports in Madison.*
  - *Offer a central website with centralized services (i.e. Scheduling of Resources, Org Plans, Background Checks, sponsorships)*
  - *The MJRD will need to pursue Grant Funding.*
  - *Benchmarking will be performed to identify opportunities to improve the long term plan and capture other's lessons learned.*
  - *A long term goal is the development of a Recreation Center for the Community.*
  - **[Grant Information \(Dragas\):](#)**
  
- (N) **Meeting with 3 Entities (Schools, Village, & Township):** *Dragas met with the 3 entities in different meetings. He explained to all 3 entities that the MJRD would be coming up with a long term plan and what the MJRD vision is in the near future.*
  - *The long term plan will need to delineate exactly how finances will be utilized to fund youth sports. The entities were curious to understand our strategy.*
  - **[MS Property Update \(Dragas\):](#)**
  
- (N) **Discussion on use of Township Park / Sponsorship Opportunity:** *The Madison Little League wants to use Township Park if available. The Little League is making field improvements by putting in drain tiles to eliminate water issues on Hubbard Rd. Park. Additionally, a Softball League has reached out to utilize Township Park. The MJRD will work with both organizations to share the field.*
  - *Sponsorship – The MJRD determined that FirstEnergy should be approached to determine if sponsorship is available at Township Park for electricity costs for running the lights for night games. Clark & Elliott took the action to seek potential donations or sponsorships. Additionally seek potential LED lights.*
  - *Justine Barnum is putting together the adult softball league to be played at Township Park. The league is expected to have 5-6 teams. They would like to play 3 days a week. Potential summer and fall league. Dragas to contact Justine to review scheduling of the Township Park Field. Contact Info: Justine Barnum, 440-413-6211, [jbarnum@lec.edu](mailto:jbarnum@lec.edu)*

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### Subcommittee Reports (Vice Chairman)

- **Budget (Fiscal Officer):** Madison Joint Recreation District Financial Report for *April 28, 2016*
  - Balance in General Fund: **\$2551.11**
  - Payments Made between 3/24 & 4/28: **None**
    - Total...**\$0**
  - Deposits Made between 3/24 & 4/28: **None**
    - Total...**\$0**
  - Pending Bills to be Paid: **Priority Research to be determined**
- **Recreational Park Development (Dragas):** *Dragas discussed the presentation of the \$7,000 Sponsorship for Cross Country Trail at the Madison Middle School.*
- **Communications (Elliott & Collins):**
- **Volunteer coordination (Artz):**

### Events

- **(Mabe) SemptemberFest (9/9-9/10):** *Update and finalize teams for Septemberfest Tasks:*
  - **Wristband update (Dragas):**
  
- **(Fragar) Concerts ITP booth Fundraiser Program (Spring/Summer 2016):**
- **(Wagoner) Fike's 5K run (Summer 2016):**
- **(Wagoner) Light up the Park (Fall 2016):**
- **(Wagoner) Community Social (June 29, 2016):**
- **(Alley) Sports Day (June 2016):**
- **(Fragar) "Christmas ITP" (December 3, 2016):**

### Miscellaneous Business

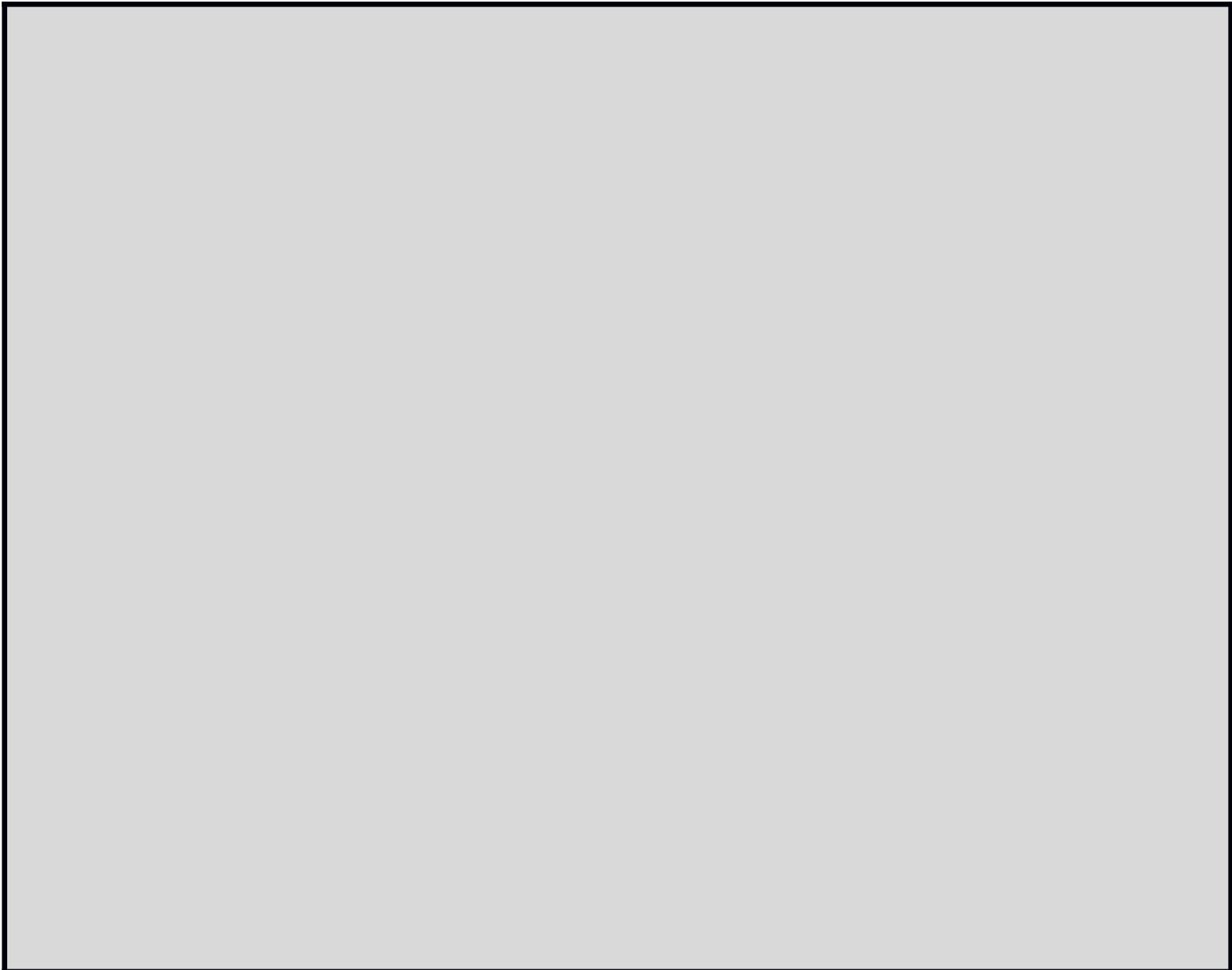
- **Open forum:**

**Close (Time: \_\_\_\_\_ pm)**

Next meeting date & time: **May 26, 2016 @ 8:00 pm at Madison Township Hall**

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## MEETING AGENDA MINUTES & HIGHLIGHTS



### SUBCOMMITTEE LINEUPS

	Executive Board	Procedure Individual	2015 Member	Term	Current Terms	Appoint by	Votes Needed	Tentative Meet Dates
	<b>Chairman</b>	Chairman	<b>Dragas</b>	1 Year	1/1/16 To 12/31/16	Vote	Majority	Monthly
	<b>Vice-Chairman</b>	Vice-Chairman	<b>Frager</b>	1 Year	1/1/16 To 12/31/16	Vote	Majority	4th Thursday
	<b>Fiscal Officer</b>	Fiscal Officer	<b>Wagoner</b>	2 Year	1/1/16 To 12/31/17	Vote	Majority	
	<b>Secretary</b>	Secretary	<b>Elliott</b>	1 Year	1/1/16 To 12/31/16	Vote	Majority	
	Fact Finding Sub-Groups	Procedure Individual	2015 Member	Term	Current Terms	Appoint by	Votes Needed	Tentative Meet Dates
<b>Reporting of facts back to the Board with recommendations and a defined limited authority</b>								
1	<b>MJRD - Budget Advisory Group</b>	Fiscal Officer	<b>Wagoner</b>	2 Year	1/1/14 To 12/31/15	Position	NA	Semi-Annually

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		Chairman	<b>Dragas</b>	1 Year	1/1/16 To 12/31/16	Position	NA	
		Vice-Chairman	<b>Fragger</b>	1 Year	1/1/16 To 12/31/16	Position	NA	
		Secretary	<b>Elliott</b>	1 Year	1/1/16 To 12/31/16	Position	NA	
		Board Member	<b>Clark</b>	1 Year	1/1/16 To 12/31/16	Position	NA	
<b>2</b>	<b>MJRD - Recreational Park Development</b>	Vice-Chairman	<b>Fragger</b>	1 Year	1/1/16 To 12/31/16	Position	NA	As needed
	Schools, TWP & Senior Center	Board Member	<b>McCoy</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	<b>Dragas</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	<b>Mullins</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
<b>3</b>	<b>MJRD - Communications</b>	Secretary	<b>Elliott</b>	1 Year	1/1/16 To 12/31/16	Position	NA	As needed
	Website, Correspondence, Marketing	Board Member	<b>Collins</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	<b>McCoy</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	<b>Mullins</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
<b>4</b>	<b>MJRD - Events</b>	Board Member	<b>Wagoner</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	As needed
	All Board Member's help is required	Board Member	<b>Mabe</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	<b>Clark</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	<b>Elliott</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
<b>5</b>	<b>MJRD - Volunteer Coordination</b>	Board Member	<b>Artz</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	As needed
	Key Club & Staff	Board Member	<b>McCoy</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member		1 Year	1/1/16 To 12/31/16	Chairman	Majority	
<b>6</b>	<b>MJRD – New Membership Committee</b>	Board Member	<b>Artz</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	As needed
		Board Member	<b>Mabe</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	<b>Clark</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	
		Board Member	<b>Mullins</b>	1 Year	1/1/16 To 12/31/16	Chairman	Majority	